

Minutes
63rd NKForum Meeting
Wednesday 8th September 2021
4pm – Canbury Pavilion & Zoom

Item	Description	Action	Whom
1	Apologies: Marilyn Mason, Trevor Willis, Glen Keywood		
2	Matters Arising: The minutes from the 62 nd meeting were approved and signed		
3	<p>Updates NPlan and Design Coding:</p> <ul style="list-style-type: none"> • Di said she would connect with Howard, John and Asa to start the inclusion of responses from regulation 14 consultees. Historic England have given their support with a few amendments suggested to strengthen policies. The Council's and other responses will now start to be addressed. • The Mayor's office: has now responded and given assurance for downstream validation of the Plan. • Survey analysis (preliminary): any other changes to be made ie totally anonymous responses (~25%). Glen has updated the survey following Di's review of the multiple responses. We have removed 62 responses from people saying they were representing multiple residents when they could not confirm. John asked if there were any multiple responses from the CARA area (to be determined). • Text response analyses: Glen was commended on the fantastic job he is doing on the analysis and presentation. Analysis represents 		

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	<p>almost 1100 respondents. The committee raised a number of detailed questions around the data. John P suggested we now start to review the site specific comments for amendments to the Plan.</p> <ul style="list-style-type: none"> • It was suggested and agreed we identify the number of responses that disagreed with everything across the board and produce a statement outlining this specific response. 		
4	<p>Text analyses – committee tasks. Di asked the committee to take on the review of the text responses. Di will circulate a list.</p>		
5	<p>Date for EGM and forward planning calendar:</p> <ul style="list-style-type: none"> • EGM. We have over 400 forum members and Di suggested a few pre-meetings (Zoom) to update those who would like more information prior to the EGM. Di thought it would be difficult to do before November. David suggested we ask if anybody has a business Zoom account so we could accommodate more than 100 residents. We need to give residents three weeks notice of the EGM when a date has been agreed. • Submission to council. We can submit the Plan soon after the EGM. • Reg 16 council consultation. The council will need 6 weeks for consultation. • Independent Inspection: The Inspection will result in recommendations for any changes to the Plan. • We could hold the Referendum in May 2022 to coincide with the local election ?? Timing could be a worry as this is not a party-political exercise. Katrina wondered if we would be allowed to coincide and suggested we check the rules. Di to liaise with Katrina to seek guidance from democratic services. 		

6	Renewal of Forum designation as the 'Qualifying Body', and Neighbourhood Area by August 2022. We need to include agreement at the EGM or AGM in 2022 as it needs to be in place by August 2022.		
7	AOB: <ul style="list-style-type: none"> • David asked about the Gala bingo hall and the area to the south bordering the railway line. A discussion ensued around the Kingsgate development. • The discussions for LGS nomination for the vicarage garden is still ongoing. Awaiting further details. • John asked if we could review the CARA newsletter to ensure the facts were correct. 		
8	Next meeting: Wednesday 13 th October 2021 @ 4pm		
9			
10	Attendees: Diane Watling Jonathan Rollason Malcolm Porter David Cockle (observer) John Parrish Saphina Sharif Zoom: Howard Sheppard Cllr David Cunningham Cllr Katrina Lidbetter Asa Backman		

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3	Updates: <ul style="list-style-type: none"> • Plan and Design Coding • Survey analysis (preliminary), any other changes to be made ie totally anonymous responses (~25%)? • Text response analyses 		
4	Date for EGM and forward planning calendar. <ul style="list-style-type: none"> • EGM • Submission to council • Reg 16 council consultation • Independent Inspection • Referendum – May 2022? 		
5	Text analyses – committee tasks		
6	Renewal of Forum designation as the 'Qualifying Body', and Neighbourhood Area by August 2022		
7	Response to the Local Plan consultation		
8	AOB		
9	Next meeting: 13 th October 2021		
10			

Extract from our constitution

10. Neighbourhood Development Plan

10.3. The Development Plan shall be submitted to the relevant authorities only once approved by a General Meeting of The Forum.

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