

### **NKF summary notes 04.04.2016**

The meeting was attended by 11 residents and Cllrs Cunningham and Netley. Apologies from Cllr Craig were noted via Cllr Netley.

The meeting started with the discussion of the proposed leaflet to inform the North Kingston community and encourage them to take an active part in the Neighbourhood Forum. Many good suggestions were forthcoming regarding the wording of the leaflet which would be delivered to every house in the Neighbourhood Area, with the help of volunteers.

An initial delivery 'start date' of the end of April was considered but then thought impractical due to the elections in early May. 10,000 leaflets would be printed, and the Forum would like to acknowledge the kind donation from CARA of £100 towards the cost of printing. £50 would also be used from the Forum 'kitty' stored in Diane's teapot. There would be no funds left in the teapot after this expenditure.

Plenty of alternative suggestions to the distribution of the leaflet were forthcoming, however, it was felt that to prevent Forum 'fatigue', it would be better to have a coordinated leaflet drop to each house where possible rather than handing out at various locations where the same people may be inundated with the leaflet to the total exclusion of others.

Current members would be asked to deliver to their own roads, to see if we can generate a delivery network. So far, 13 people have volunteered to help with delivery. Quotations from 2 printing firms - Jagger print and V3 (both local) have been obtained and V3 have been chosen as the most cost effective.

Diane reported back on the **Growth Committee 17<sup>th</sup> March 2016** meeting where the council discussed **Neighbourhood Planning (NP)**.

Two documents have been prepared by the council which the committee approved with delegated powers:

**Draft Neighbourhood Planning guidance:** Provides local communities with a detailed reference document enabling informed decisions to be made as to which route(s) can be taken should they wish to undertake NP.

**Draft Planning Protocol:** Provides advice and transparency about this Council's approach to NP which includes matters where there is local discretion and flexibility. It also provides information about the level of support, advice and assistance which can be provided to communities preparing NPs. This support will be 'in kind' but also subject to the Council's resources to meet demand at any one time.

The committee was advised that there were three potential NPs; North Kingston, Kingston Town Centre and Chessington. North Kingston is the furthest forward.

Funding from the Department for Communities and Local Government (DCLG) can be obtained for both the Local Authority (up to £30,000 per NP once a date for Referendum is set) and the Neighbourhood Forum can claim a grant of up to £9,000 from Locality. The council estimates it could cost community groups up to £40,000 to prepare a full NP, however this amount can be reduced with skilled help sourced from within the community group itself.

Councillor Cunningham advised that when contacting the council’s planning officers, it will be necessary for the Forum to justify the inclusion of low risk areas eg Tudor and BAE estates with those areas that are at higher risk of development pressure.

### **Approval of the revisions to the Local Development Scheme (LDS)**

The LDS sets out the work programme required to deliver the new Borough-Wide Local Plan which is expected to be adopted by Spring 2018 and will replace the Core Strategy and the Town Centre Area Action Plan. Legal advice has been secured regarding the status of the Kingston Opportunity Area Plan which recommends that this should be developed as a statutory document, but this may be integrated into the Borough-Wide Local Plan.

The following table below gives an indication of the time frame the council will adopt in the preparation of the new Borough-Wide Local Plan, and the two key consultation periods are Autumn and Winter 2016/2017.

The council will be working with careful consideration to the emerging new London Plan to ensure conformity.

**Status:** Statutory Local Plan

**Coverage:** Borough-wide

#### **Indicative timetable:**

<b>Key Milestones</b>	<b>Target end dates</b>
Approval of the revised LDS	17 March 2016
Direction of Travel	Summer 2016
Issues and Options Consultation	Autumn 2016
Preferred Options Consultation	Winter 2016/17
Publication Version	Summer 2017
Submission Version	Autumn 2017
Examination in Public	Winter 2017/18
Inspector’s Report	Winter 2017/18
Adoption	Spring 2018

Finally, the Forum noted the email objection to the kind offer of Cllr Craig’s help in moving the Forum forward towards establishing a more formal structure. Neither Cllr Craig or the person objecting were present at the meeting. The members present expressed how important having Cllrs help is and how the borough is fortunate in having Cllrs who are also residents and therefore eligible to be nominated to a future committee.

The meeting finished at 8:35pm