

2025 Annual General Meeting draft Minutes Tuesday 29th April, 7pm Canbury Gardens Pavilion

- **Welcome:** The Chair welcomed everyone and said how good it was to see everyone.
- **Matters Arising:** Apologies were received from Mike Patel.
- **Matters Arising:** The 2024 draft AGM minutes were signed and agreed. Proposed by John Parrish and seconded by David Cockle.
- **Chair's Report:** The Chair presented her report which is shown in [Appendix 1](#).
- **Treasurer's Report:** The treasurer presented his report with an account balance on the 29th April 2025 at £3293.01. He assured the audience that we have sufficient funds at present and thanked the two donors who had made generous gifts in kind. The annual accounts summary is shown at [Appendix 2](#).
- **Election of Committee Members and Officers:** There being no new submissions showing interest in joining the Committee the existing Committee was re-elected. Proposed by Mike Seigel and seconded by Peter Roberts. The Committee and their respective responsibilities are shown at [Appendix 3](#).
- **Next Steps towards submission of the NKNPlan:** The Chair gave a very detailed presentation outlining the next steps we need to undertake. She assured the meeting that we are very close to a submission. Her presentation is at [Appendix 4](#).
- **Q&As:** There were no pre-submitted questions
- **Q&As:** John Parrish asked how the target for new homes in the borough was set. The Chair said the Mayors team have a formula but that we did not have any further detail as to how the formula was derived. Malcolm Porter asked for reassurance that all out policies would receive support from the Council. The Chair assured him they would receive due consideration. Saphina Sharif asked for more detail about the housing target. The Chair said she did not have any more detail at this point. **Note added after the meeting: The Borough-wide new homes requirement would become clearer as the revised London Plan moves towards adoption. The Council regularly publishes a [5 year Housing Land Supply Statement](#), and the most recent position is at 1st April 2022 published in August 2023.**

AOB: Jonathan Rollason proposed a vote of thanks to the Chair for all her hard work and dedication to the cause. There was no further

business and the Chair invited the audience to join her with some refreshments and the meeting closed.

2025 Annual General Meeting

Agenda

Tuesday 29th April, 7pm

Canbury Gardens Pavilion

- **Welcome**
- **Matters Arising - signing of the 2024 draft minutes, apologies**
- **Chair's Report**
- **Treasurer's Report**
- **Election of Committee Members and Officers**
- **Next Steps towards submission of the NKNPlan**
- **Q&As including pre-submitted**
- **AOB**

Questions to be submitted by Monday 28th April 2025 to:
northkingstonforum@gmail.com

Appendix 1

Welcome to the North Kingston Forum 2025 AGM. I want to share the great news with you that 2 more Neighbourhood Plans were submitted to Westminster City Council for the Reg 16 council consultation last autumn, St James's and Maida Hill. Neighbourhood Planning in London continues to grow as the third tier of Planning in London, getting stronger all the time with well over 30 groups in London having made Plans or well on the way. Westminster City Council leads the way with 13 neighbourhood planning groups so far!

To promote the North Kingston Neighbourhood Plan we ran a pop-up stall in Canbury Gardens at the Dragon Boats race in July 2024 and presented the NPlan journey to the Kingston Society last autumn.

Major developments continue to be of great concern and we have been exceedingly busy researching and responding to Planning Applications. We have attended a number of council meetings to give our representations regarding the Canbury Place Car Park. The Planning Committee date for determination is still unknown.

We were shocked and deeply saddened by the sight of the Gala Bingo Hall going up in flames, especially after having had a number of broadly positive discussions with the developer Jericho Estates. We and other civic groups continue to keep in contact with them regularly for further updates, whilst the site is being assessed by the owner and the council.

Design has always been a major theme of the NPlan and the council invited us to have our Design Code reviewed by Design South East. The aim is for high level feedback to help strengthen the document as a tool to guide high quality development in the Neighbourhood Area. Discussions will continue with the council, but last years were very disappointing.

We continue to work with the Kingston Society on the Urban Room initiative and would like to see a permanent location eventually. An Urban Room is a space either physical or virtual where people can go to understand, debate and become actively involved in

the changing future of their town. This year to kickstart that interest they are working on including Kingston in the London Design Festival 2025.

The change in government in 2024 resulted in huge pressure to deliver new homes alongside a revised National Planning Policy Framework (NPPF) and an updated Housing Delivery Test (HDT). It is disappointing to report that the Test results now show that Kingston Council is yet again 'In the Presumption' as the number of new homes delivered has dropped from 60% in 2022 to 48% in 2023. Kingston is seriously vulnerable to speculative development, and we hope the Neighbourhood Plan, when adopted, will go some way to helping tilt the balance away from speculative development.

As some of you may know, we have been in close communication with our Ham and Petersham neighbours next door in Richmond for many years. Their advice helped kickstart us onto this journey. We were deeply saddened to recently hear that they will not be continuing as a Neighbourhood Forum moving into the future. The Neighbourhood Plan they made 5 years ago remains in effect as the Plan became a part of Richmond's Development Plan for the area. However, the Neighbourhood Forum's ability to ensure Richmond Council correctly follows the policies with their Plan, to make future Plan amendments or submit new Plans is sadly lost.

As I close, I would like to say a special thank you to everyone who has contributed to this enormous and challenging project over the years. We could not have completed this journey without YOUR help!

Appendix 2: Treasurers Report

North Kingston Neighbourhood Forum 2025 AGM Annual Accounts Summary 30/4/2024 - 29/4/2025 Metrobank account			
TRANSACTIONS	CREDITS	DEBITS	BALANCE
Balance @ 1/4/2024			£3847.01
TOTAL CREDITS	£ 0		
DEBITS INCLUDE:			
2 cheque payments totalling £544 for: <u>Printing costs:</u> • 500 @ 8-page Colour Policy Summary booklet • 100 @ 2024 AGM Agenda b/w <u>PL insurance:</u> for the July 2024 NKF stand at the Canbury Gardens Dragon Boats event		£554	
TOTAL DEBITS		£554	
ON APRIL 29TH 2025 THE ACCOUNT BALANCE STOOD AT:			£ 3,293.01
GIFTS IN KIND			
Wix Annual Subscription @ £250 for 2 years to 2027			
Zoom Annual Subscription @ £155			

Appendix 3: Election of the 2025 Committee.

An invitation was issued in 2024 and 2025 for new members to submit their interest in joining the committee. Conversations were held, but no confirmed interest was forthcoming at this time.

Those standing for re-election:

Chair: **Diane Watling**
Kingston Town Conservation Area Advisory Committee, BRaG Liaison

Secretary: **Jonathan Rollason**
Business Lead, Chair of the Police Committee

Comms: **Glen Keywood**
BRaG liaison, Business & Community

Treasurer: **David Cockle**
Chartered Engineering and Project Management Consultant (Semi-retired)

Members: **Howard Sheppard**
Heritage Lead, Chartered Town Planner, Architect, Environmental Conservation (Retired)

Saphina Sharif
Communities Lead, Engineering & Project Management, Treasurer Folar, Trustee Kingston Education Trust, Chair & Director Latchmere Recreation Ground CIC.

Malcolm Porter
Chartered Building Surveyor, Chartered Environmentalist, Conservation of World Heritage Sites (Retired)

Trevor Willis
Canbury Gardens Working Group, Community Champion

Peter Greenwood
Residential Lettings and Management, Kingston Chamber of Commerce

Co-opt **John Parrish**
CARA liaison

**2024 Annual General Meeting
draft Minutes
Tuesday 30th April, 7pm
Canbury Gardens Pavilion**

1. **Welcome** - the Chair welcomed everyone to the meeting and updated the process we have been through.
2. **Matters Arising** - Apologies were received from Donata and Noel McDonald, Wendy Allnutt, Trevor Willis, Saphina Sharif, Glen Keywood, Glen Cowling, Fr Martin Hislop, Marilyn and Peter Mason.
3. **Matters arising** - the minutes from the 2022 AGM were approved and signed.
4. **Chair's Report**
5. **Treasurer's Report**
6. **Election of Committee Members and Officers**
7. **Presentation on the Submission version of the Neighbourhood Plan.**
Di took the meeting through the presentation.
8. **Next Steps** - towards formal submission, examination and Referendum
9. **Q&As including pre-submitted**
10. **Voting to move forward with the Regulation 15 submission of the North Kingston Neighbourhood Plan to the Royal Borough**
11. **AOB**

**Please submit any questions by Monday 29th April 2024 to:
northkingstonforum@gmail.com**

Chair's report

I want to share the great news with you that London's 30th Neighbourhood Plan prepared by the Lee Forum covering Lewisham and Greenwich gained an 87% 'YES' vote at Referendum in February 2024. Neighbourhood Planning in London continues to be the third tier of Planning in London, getting stronger all the time.

Throughout our consultations you have told us that the Design, Height and Density of new development was very important to you in addition to safeguarding our important community facilities, green spaces and local environment. So, our focus in re-drafting the Plan has been on further strengthening those points whilst seeking to ensure new housing meets the needs of residents, including children and key workers in the area, and older residents who may wish to stay in North Kingston. You told us the preservation of the area's unique character was important to you and that is what we have been working towards by developing a Design Code which distills all the work from our own Character Studies evidence base into that document, strengthening our eight Design Policies.

The Forum Committee has also spent much time in discussion on major development proposals in the Neighbourhood's Key Area. We are delighted that Gala Bingo is at last

moving forward with an early development proposal, we hope to have further sight of that very soon. The Canbury Car Park development is still of major concern with the proposed closure of Kingsgate Road and the effect this will have on traffic congestion locally, let alone who will be able to afford to rent an apartment there. We are looking forward to hearing more about the redevelopment of Murray House over the coming months.

We were initially delighted that the council expanded the protection of our local shopping parades with an article 4 Direction, removing the automatic right to convert shops and business into flats. However, that was very short lived when Government served Kingston with a Modification of Article 4 Direction notice last summer severely curtailing those protected areas, alongside many other boroughs also trying to protect their shops and commercial interests.

We continue to work with the Kingston Society on the Urban Room initiative and would like to see a permanent location eventually. An Urban Room is a space either physical or virtual where people can go to understand, debate and become actively involved in the changing future of their town.

It is disappointing to report that the recent publication of Government's Housing Delivery Test measurement results now show that Kingston Council is again 'In the Presumption' having only delivered 60% (1459 delivered/2430 required) of the new homes target, in addition to a shortfall of the 5-year Housing Land Supply requirement, with just 2.1 years supply of deliverable new homes in the pipeline. Kingston is seriously vulnerable to speculative development, and we hope the Neighbourhood Plan, when adopted, will go some way to helping tilt the balance away from speculative development.

As I close, I would like to take this opportunity to say a very warm thank you to the residents of North Kingston who have so very kindly taken the time to respond to our consultations over the years(they have been lengthy), and a very, very special thank you to all the NKF committee members who have been putting in the hours to turn this into a reality. It has not been easy; it has been very challenging at times but we are now pretty darn close. We would also like to take the opportunity to thank all our Councillors who have been so supportive over the past couple of years, and to Council Officers who have helped us along the way whilst experiencing diminishing resources. Finally, a huge thank you to the Canbury Pavilion for hosting the meeting this evening and for their wonderful donation. We could not have completed this journey without everyone's help.

Agenda Item 5 - Treasurer's Report. The treasurer took the meeting through a summary of accounts. David's report is attached at Appendix 1

Appendix 1 Treasurers Report

North Kingston Neighbourhood Forum AGM Tuesday 30th April 2024 7pm Canbury Pavillion Annual Accounts Summary 1/3/2023 - 30/4/2024			
Transactions	Credits	Debits	Balance
Balance @ 1/4/2023			£4,397.66
During the year ending April 30th 2024 credits include:			
Cash donation from the family of Neighbour's Estate for Community use	£49.35		
Donation from Canbury Pavilion Trustees	£500		
Community Grant BACS payment from the Royal Borough of Kingston for printing and promotion/advertising costs	£2,850		
TOTAL CREDITS	£ 3,399.35		
Debits include:			
Three cheque payments to consultant ONeil Homer for Professional Fees, Basic Conditions Statement & review of North Kingston Neighbourhood Plan.		£3,900	
Petty Cash Float		£50	
TOTAL DEBITS		£3,950	
On April 30th 2024 the account balance stood at:			£ 3,847.01
Gifts in Kind			
Various small gifts in kind and help received from NK residents since the last AGM including:			
Wix Annual Subscription @ £110			
Zoom Annual Subscription @ £110			

Agenda item 6 - Election of the committee.

An invitation was issued in 2023 and 2024 for new members to submit their interest in joining the committee. Conversations were held, but no interest was forthcoming at this time.

Those standing for election/re-election:

Chair: **Diane Watling**
Kingston Town Conservation Area Advisory Committee, BRaG Liaison, Police Panel member

Secretary: **Jonathan Rollason**
Business Lead, Chair, North Kingston residents' Police Panel

Comms: **Glen Keyword**
BRaG liaison, Business & Community

Treasurer: **David Cockle**
Chartered Engineering and Project Management Consultant (Semi-retired)

Members: **Howard Sheppard**
Heritage Lead, Chartered Town Planner, Architect, Environmental Conservation (Retired)

Saphina Sharif
Communities Lead, Engineering & Project Management, Treasurer Folar, Trustee Kingston Education Trust, Chair & Director Latchmere Recreation Ground CIC.

Malcolm Porter
Chartered Building Surveyor, Chartered Environmentalist, (Retired)

Trevor Willis
Canbury Community Trust – Canbury Pavilion, Community Champion, Friends of Canbury Gardens

Peter Greenwood
Residential Lettings and Management, Kingston Chamber of Commerce

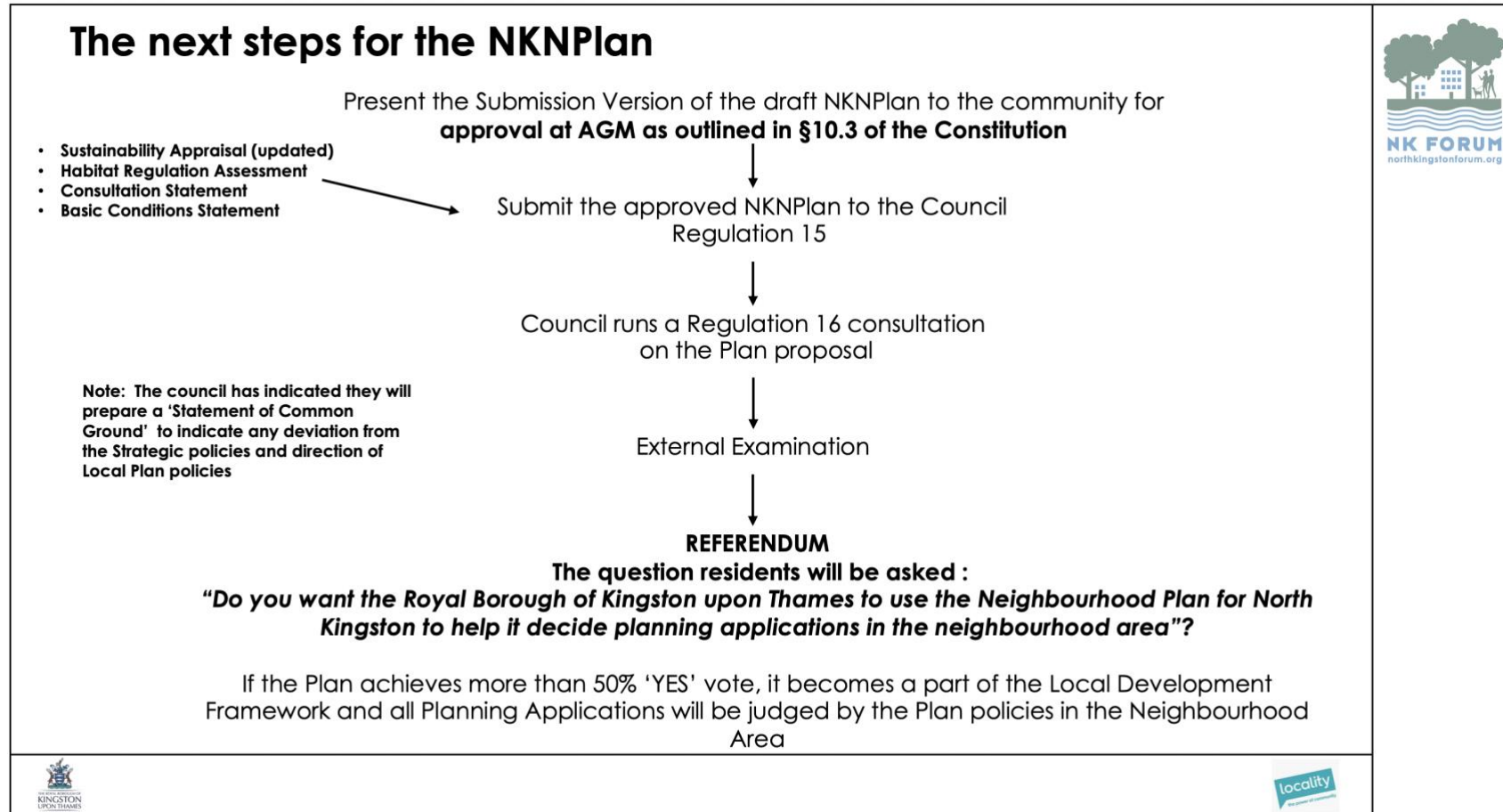
John Parrish
CARA liaison

The quorate meeting approved the election of the committee as a whole. Proposed by Chris Faulkes and seconded by Carrie Faulkes.

Agenda Item 7 - Presentation on the submission version of the Neighbourhood Plan and how the Reg 14 consultation changes had been applied. Di took the meeting through the Neighbourhood Plan policies.

Agenda Item 8 - Next Steps. The Chair took the meeting through the next steps needed before the NPlan is made following the consent at a residents' referendum. The slide is at Appendix 3.

Appendix 3



Item 9 - pre-submitted Q&As by email

Q1

To whom it concerns

I will be unable to attend the NK agm but I wonder if the following query could be considered.

Has the NKF considered the impact that Thames Water Teddington Direct River Abstraction scheme will have on the landscape on the Burnell Open space and therefore the character of the area.

Has the NKF made any representation to Kingston Council or to Thames Water on the TDRA?

Has NKF considered the impact to businesses in Canbury area, Tudor Drive arising from the 2 years (minimum) of construction work including the disconnection from Teddington and Richmond?

I see that NKF seems primarily involved in building concerns but I just wonder if TDRA is something that could come under your remit.

Regards

Berni O'Dea

A1 This is definitely something the NKForum Committee will consider as the construction does affect part of the boundary area between Kingston and Ham encroaching into our neighbourhood area.

Agenda Item 10 - Voting to move forward with the Regulation 15 submission of the North Kingston Neighbourhood Plan. The quorate meeting voted unanimously to approve the submission.

Agenda Item 11, AOB

1. Chris Foulkes asked us to review the sewage and drainage capacity when planning issues are raised.
2. A question was asked about Tudor ward and future development of back alleyways. This is a complex situation of land ownership.
3. A question was asked about the strip of land behind Sainsburys, Sury Basin and the possibility of including this as a Local Green Space. It would be prudent to consider this when the made NKNPlan is reviewed.
4. A question was asked whether Tudor library Green Space which is managed by the voluntary Tudor Library Friends group could be included as a Local Green Space. It would be prudent to consider this when the made NKNPlan is reviewed.

**2024 AGM
DRAFT MINUTES SIGNED AND APPROVED**

**2024 AGM
DRAFT MINUTES SIGNED AND APPROVED**

Seconded David Cockle

Chair:

Name: *Daine Watkins*

Signature: *[Signature]*

Date: *29th April 2025*

Secretary:

Name: *Jonathan Rollas -*

Signature: *[Signature]*

Date: *29 Apr 2025*