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No.	NK Forum 41 <sup>st</sup> meeting at the Hawker Centre 4 September 2019	Action
<b>1.0</b> <b>0</b>	<b>Those present:</b> Diane Watling; Maria Netley; Asa Backman; Caroline Kerr; David Cunningham; John Parish; Malcolm Porter Saphina (via telephone audio only); <b>Apologies:</b> Michael Pearson; Howard Sheppard; Trevor Willis; Jonathan Rollason; Sarah Olney	
<b>2.0</b> <b>0</b>	<b>Minutes Previous Meeting</b>	
2.01	There were no objections received to the previous meeting minutes and these were signed off by DW as agreed.	
<b>3.0</b> <b>0</b>	<b>Action points from previous (40th) meeting</b>	
3.01	DW reported that comments on vs1b NPlan had been discussed with team leaders 20 Aug, and any comments will now be submitted to the consultant to amend the NPlan .	
3.02	DW summarised there had been a very warm meeting regarding the Kingsgate Development with Investra team Nick Hornby +Indigo planning and senior Architects from Jo Cowen. Questions had been openly answered but there remained the concern the building was overly too tall. Investra had subsequently met separately with John Parish. Investra had advised the scheme was originally proposed 21% social housing but if built at presented height of 90m this could contain 30%. The team were working towards a planning application in Autumn 2019.	
3.03	Data has been transferred to storage on Google drive where a greater amount is freely available. Access to this is being formalised and details will be circulated shortly.	DW
3.04	DW attended a meeting at The Keep to promote the Forum and ask permission to canvas their residents. A written request has not received a reply. If occupants are eligible to vote then theoretically they will receive a ballot paper for adoption of the NKF Neighbourhood Plan so should receive consultation information about this. DW will follow up on the letter.	DW
<b>4.0</b> <b>0</b>	<b>Update on funding</b>	
3.03	DW has submitted the Community grant application to the council to support the continued running of NKF, to cover consultants fees and Market Reach ensuring consultation is fully inclusive. A grant application has also been submitted to the Lottery Awards For All schem for £9.6k. We will hear in November if successful. DW advised there is circa £1k in the current a/c and ~£4.5k in KVA's account to cover consultants fees. <i>[It was subsequently reported that RBK finance had not fully supported the application for funding but were suggesting this should be lower capped and pro bono assistance sought freely from within the community rather than using external consultants. RBK had also suggested NK should run fund raising events. DW is taking further with local councillors to explain the difficulties of this approach and to put the case for their support for the funding of the forum. DW was concerned that the apparent lack of support by the planning officers with no encouragement for neighbourhood planning is worrying. The reason for the Market Reach was to ensure our consultations were fully inclusive, and the criticism does not reflect the current administration's manifesto: We will work with residents on the Community Right to build, Neighbourhood Plans and Neighbourhood Development Orders, where residents want to follow</i>	DW



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	<i>these options ]</i> .	
<b>5.00</b>	<b>Update Locality funding for Strategic Environmental Assessment (SEA)</b>	
5.01	As there will be considerable development in NK that the NPlan aims to guide, an SEA will be required. The councils screening opinion has not been possible to obtain due to a lack of experienced staff, therefore our experienced consultant has prepared an SEA on the council's behalf. This has been approved by the council and the statutory consultees agree with the Screening Opinion that an SEA is required. Locality can provide technical support to prepare. <i>(It was subsequently reported that DW has applied to Locality, and has been awarded technical support by AECOM, which will begin shortly. This is supplied FOC by government).</i>	DW
<b>6.00</b>	<b>Neighbourhood Plan</b>	
6.01	The first draft of the Neighbourhood Plan (NP) has been circulated internally for comment, and comments returned by committee members were being considered by DW and circulated to the various teams. Councillors are encourage to comment.	NP teams
6.02	DC advised overall the NP did not appear to be contentious however the parameters for the Sainsbury's site may be too prescriptive. It was suggested this and others be more descriptive rather than prescriptive to avoid opportunity for challenge.	NP teams
6.03	The TARAK report of a major carriageway highway alteration in Tudor Drive should be considered as mischief making rather than RBK intent however such outcry did reflect the very strong underlying support for retention of the grass verges in the Tudor area. DC cautioned to be careful to consider removing verges for cycle lanes as such would likely be strongly resisted and could influence against the whole plan. Perhaps review the highway plan and keep more generic. E.g. Improved signage and development of alternative routes for cycling; enhance access for cycling along Tudor Drive. It was suggested the plan drawings might be similarly revised to tone down on potential loss of verges to cycle tracks.	NP teams
6.04	There was no comment as to building height proposals in the document. MP has commented separately.	
6.05	CK asked DC if there is an aspiration for a certain number of flats given RBK wants 3 bed rather than 2 bed. DC advised his concern was not for new build but extensions and risk for the area that the ambition for the number of units does not take into account house extensions and alterations to enlarge which added to the housing stock in terms of family provision that can be accommodated. There also seemed to be a loss and growing lack of amenity space provision due to permitted development extensions being built that needed greater control, particularly in the Canbury area.	NP teams
6.06	Concern was also expressed that, although there only three known of in the area at present, basement extensions were anticipated to be a growth area that needed greater control and guidance given as to the method of construction given the disruption and risks for the property and neighbours. Traffic plans, geological report and environmental impact assessments, materials, methods and party wall agreements should all be taken into account. There have been several building collapses reported in news media owing to inappropriate work including one in Kingston.	NP teams
6.07	It is illegal to build anything permanent in front gardens but this is being ignored with bin and cycle store sheds. Some constructions detracted. DC suggested guidance such as that adopted	



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	by Richmond Council should be considered as to what householders can and can't do under permitted development rights ought be produced..																										
6.08	DW advised we will need to produce a Habitats Regulation Assessment later in the process as we will be coming forward ahead of the Local Plan. Again, an application to Locality will be submitted for AECOM to prepare on an FOC basis. This will be a required part of our SCI.																										
6.09	<p>MP commented he has read the Neighbourhood Plan adopted by Ham and Petersham and considered this an exemplar model document with great clarity and ease of reading. It was suggested NKF's plan could benefit from further modelling on this, particularly the clarity of text layout, street maps and flood maps that included storm water runoff flooding not just tidal river flooding. MP has separately submitted his comments to DW.</p> <p><i>(It is important however to remember that our consultant NPlan template currently used is in vs1 format, and will not really look acceptable until closer to Reg 14 final draft. An example of a completed consultant's template can be found here in the Brightwell cum Sotwell NPlan – as favourably discussed at our AGM in 2018.</i></p> <p><a href="http://www.southoxon.gov.uk/sites/default/files/BCS%20Neighbourhood%20Plan%20Made%20Version%20October%202017.pdf">http://www.southoxon.gov.uk/sites/default/files/BCS%20Neighbourhood%20Plan%20Made%20Version%20October%202017.pdf</a>.</p> <p>This NPlan which is now 2 years old has protected the area from significant speculative development. The policies are working well.</p>		NP teams to note																								
6.10	<b>Timeline</b> - DW reported the average time for producing and adopting a neighbourhood plan is 48 months post formal forum designation and advised the following was very tight in order to fast track:																										
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<b>7.00</b>	<b>Community led housing</b>	
7.01	DC advised RBK are looking closely at the Canbury Court garages site for housing. Hugh Jones is the leading the Council's proposals for this area.	All to note
7.02	'Locality' has the potential to provide funding package for feasibility studies to provide more housing on identified Community-Led sites. Government supports the idea of Neighbourhood Forums initiating Community-Led Neighbourhood Development Orders as part of the NPlan process.	All to note
7.03	DW outlined that the Forum could potentially encourage the set up a development team to design, construct and produce social housing should additional interested members of the NK community be found. MP was surprised at this suggestion to become developers and expressed concern that he could not support this as this could be seen as generating a conflict of interest and seen as unethical. DW advised a separate group would set up. MP expressed concern that with a group so small it was impractical to have Chinese Walls to avoid influence and continued to express his concerns that this could lead to claims of financial irregularities. <i>(It was subsequently noted that discussions with government and Community-led Housing London would provide advice on governance structure should the Forum wish to consider this route: <a href="https://www.communityledhousing.london">https://www.communityledhousing.london</a>)</i>	All to note
7.04	It was advised letters had gone out to relevant residents of proposals to decant the Cambridge Estate to permit reconfiguration. Work was being planned in Canbury ward to permit some decanting of tenants.	
<b>8.00</b>	<b>Survey data update</b>	
8.01	The responses to the forum consultation proposals remained low. JP has some concern the demographics show most replies are over the age 34 and replies ought be encouraged from the younger voting age groups. 617 responses had been received far short of the 1000 minimum and 2000 desirable. Members expressed they were content to assist by delivering locally to letter boxes but this did not provide access to gated communities. DW would review the Survey Monkey statistics to see the geographical locations that have responded and where lack of response demanded further targeted approach. Householders needed to be advised that each voting individual was entitled to respond not just one representative even if all parties at an address agreed. <i>(It was subsequently noted that over 4000 flyers/questionnaires had been delivered to homes, helped by local volunteers and the neighbourhood rangers, and in some areas doorstep conversations eg Kings Rd, Canbury Ave in addition to the 6 consultation events held around the area where conversations showed interest)</i>	DW
<b>9.00</b>	<b>Any Other Business</b>	
9.01	There is an ongoing consultation as to changes to the constituency boundaries given projected changes to residential density and numbers of representatives. This could affect boundaries to NKF. Whether content with the boundaries or not every voter has the right to comment and should declare either positive support or negative objection if wishing to influence.	All
9.02	MP advised of a link to cycle lane design criteria by TFL/ Mayor of London that must be met in order to receive funding. <a href="https://tinyurl.com/yxavseqs">https://tinyurl.com/yxavseqs</a> MP advised he has also come across a Feb 2019 contractor supplier and consultants	All to note



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	<p>TFL/Landor Links published sponsored brochure in a remnant bookshop 'Liveable Neighbourhoods 2019' that has various articles in it as to cycle lane projects in various London Boroughs including one written by Kingston's highway engineer representative Tony Antoniou giving tips as to what can go wrong and what to avoid if designing cycle lane projects... It makes interesting reading...and articles highlight some basic errors that need to be avoided as well as good examples of how such schemes can work to enhance neighbourhoods.</p> <p><i>(It was subsequently noted that a joint Kingston &amp; Richmond bid to TfL for Liveable Neighbourhoods was being prepared to link active travel between Kingston and Richmond town centres. Forum cycling representatives are being consulted and kept updated to progress but note that the bid will be submitted in November 2019. An important part of this is encouraging family cycling and enabling children to safely cycle to school ).</i></p>	
<b>10.00</b>	<b>Next Meeting</b>	
10.01	The next meeting will be held at the Hawker Centre Wednesday 2 <sup>nd</sup> October 7.30pm.	All
<b>11.00</b>	<b>DISTRIBUTION (DRAFT Edition)</b>	
	Diane 1copy	



## NKForum: 41st Committee Meeting 4<sup>th</sup> September 2019 Hawker Centre 7:30pm

<b>Agenda for the 41st committee meeting</b>			
Item:	Description	Action	Whom
1	Apologies		
2	Minutes from 40th meeting (attached)		
3	Action points from 40 <sup>th</sup> meeting		
4	Update on funding (Attached): <ul style="list-style-type: none"> <li>• Community grant application</li> <li>• Lottery Awards for All</li> </ul>		
5	Update on Locality application for SEA technical support/AECOM		
6	NPlan: <ul style="list-style-type: none"> <li>• comments from WG meeting on 20<sup>th</sup> August and committee members</li> <li>• (meeting minutes attached)</li> <li>• Timeline</li> <li>• Other comments</li> </ul>		
7	Community-Led housing		
8	Survey data update(attached)To decide: <ul style="list-style-type: none"> <li>• When to stop collecting as still open</li> <li>• Date for final analysis</li> </ul>		
10	AOB:		
11	Next Meeting: Wed 2 <sup>nd</sup> October 2019, Hawker Centre 7:30pm		