



## MINUTES OF THE NORTH KINGSTON FORUM AGM 24th FEBRUARY 2021 7:30pm by Zoom

### Item 1. Welcome.

Di Watling welcomed everybody to the meeting and thanked them for attending. Our guest was Leani Haim from the ONeill Homer professional planning consultancy who have been advising and supporting us through the Neighbourhood Planning process since 2017. The consultancy has supported over 150 groups since the concept started in 2011, and regarded very highly in the field. Leani very kindly offered her time to help with any questions residents may have.

### Item 2. Signing of the 2020 minutes

The 2020 minutes were agreed and then signed.

### Item 3. Chair's Report

The Chair informed the meeting that 2020 had been an incredibly challenging year for the Committee, and told the meeting that the Forum has been actively commenting on a number of Planning Applications and Council consultations as well as working hard to complete the draft Neighbourhood Plan. North Kingston still continues to be bombarded by developer challenges, and our team of volunteers have been responding to those planning applications. The new London Plan will be published on 2<sup>nd</sup> March. The Chair's report is at **Annex 1**.

### Item 4. Treasurer's Report

The Treasurer provided a comprehensive report on the finances. Di ran through the accounts in detail saying there has been very little interaction during the 2020 period. The treasurer's presentation is at **Annex 2**.

The conclusion was that we have £4389.00 left to get the North Kingston Forum over the line. Di stressed the fact that we are very tight on funding.

Di said we still owed the Council £1000 (due to an error made by the council) and are awaiting reconciliation.

### Item 5. Election of Officers and Committee

Di said she asked for new people to put their names forward in January for election to the committee. Although there was some initial interest, nobody had followed through. The Committee all stood for re-election and were elected. The committee were proposed by Julie French and seconded by Howard Sheppard.

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## **Item 6.** The draft Neighbourhood Plan

Di introduced the Plan. She stressed that our ethos was to retain the character of the area. She showed a slide demonstrating the NK boundary which covers the whole of Canbury and Tudor wards. She stressed that anyone who lived in the area which covers the whole of Canbury and Tudor wards, and was eligible to vote in a local election, will be asked to vote at Referendum to adopt the Plan (or otherwise). She talked through the enormous pressure for new homes with a huge target (at least 964 pa for the next 10 years) being set for the Borough. If the Borough fails to reach the target set by the Mayor and Government, then the council's power over developments may be reduced. She said that if our Plan is approved this will give residents the ability to influence new planning applications, and potentially 'see off' speculative development. Di then talked through the growth scenarios that we will have to cope with. She then talked through the slides attached at **Annex 3**. Howard stressed that the point of the Plan was to manage growth not encourage it. Di finished by thanking all those people and organisations who have provided an enormous amount of support since the project was first initiated back in 2015.

## **Item 7.** Submitted Qs & As

### **Questions from the residents for the AGM 2021**

#### **Question 1**

Dear North Kingston Forum

I am attending your AGM on Wednesday 24 February 2021. I would like to ask the following question:

1. How can the North Kingston Forum ("NKF") justify a policy or objective that directs all development on North Kingston roads on to a few roads that it considers to be "Key Corridors" when the people affected by such a policy or objective will have no voice in the matter as they are - by nature - a minority of the people eligible to vote on the NKF's policies and objectives?

All of the roads that the NKF appears to consider "key corridors" are residential roads with character properties and are part of - or even the heart of or oldest part of (in the case of Park Road - long established residential neighbourhoods.

The approach seems particularly unfair given that all residents living in the Liverpool Road Conservation Area which abuts Park Road and Kings Road south of Park Road - which are two of the "Key Corridors" - are EXCLUDED from having a vote on the matter as they have been excluded from the North Kingston Neighbourhood Area despite being part of Tudor Ward.

In my opinion, the approach being taken by the North Kingston Forum is discriminatory and wrong.

Yours sincerely Caroline Shah 205 Park Road

**Answer:** Di explained that the neighbourhood area covered the whole of Canbury and Tudor wards, and any resident eligible to vote in a local election will be able to vote on the adoption of the Neighbourhood Plan.

Di said she hoped she had answered Caroline's questions and stressed again that nobody is excluded from having a say in the Plan. Howard stressed that the whole purpose of the Plan was to spread any development across the area. Caroline thought the North Kingston Plan proposals were discriminatory and undemocratic.

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## Question 2

Dear NKF

A number of residents have contacted me and given me the following questions:

### 1) CHILDREN:

There seems to be very little consultation with schools or young people, even though young people/children make up more than 25% of the population of the NKF neighbourhood and is likely to increase with further development. Where will the extra school places come from, and how is it acceptable for the historic scout hut, one of the oldest in the country and a much loved community space mainly serving young people, being considered for development? The youth centre on Park Road shut some time ago and there is a severe shortage of facilities for young people. Canbury Ward does not have a community centre, especially one with green space, and it is vital that the Scout hut and green space is protected.

### 2) REFERENDUM:

The area that North Kingston Forum covers includes mainly Canbury and Tudor wards, although it does stretch as far as Manorgate Road which is Norbiton I believe. However some areas of Canbury are excluded such as the conservation areas surrounding Queens Road, Liverpool Road and the northern part of King's Road leading to Richmond Park. These areas have NO vote in the proposed referendum and may be adversely impacted by increased development in the area. Therefore surely the vote should be extended to the whole of north Kingston and the wards Canbury, Tudor and Coombe Hill, and also other wards adjoining the NKF neighbourhood.

"The Localism Act requires that the independent examiner consider whether the area for any referendum should extend beyond the neighbourhood area to which the draft plan or order relates. If a recommendation is made to extend the area the independent examiner must make a recommendation as to what the extended area should be. The local planning authority is required to make a decision on the referendum area informed by the examiner's conclusions. If the authority decides to extend the referendum/s area they must publish a map of the area" <https://www.local.gov.uk/sites/default/files/documents/briefing-note-referendums-c75.pdf>

Yours sincerely

Helen Hinton

Kingston Independent Residents Group

**Answer:** Di reiterated as above that the neighbourhood Area cover the whole of Canbury and Tudor ward, and nobody would be denied having their say on the Neighbourhood Plan. Di said we will continue to engage with the Council on matters around education (further details in the answers section of the NKF website).

## Question 3

What would happen regarding development in N Kingston if there was no North Kingston Neighbourhood Plan, or if the proposed Plan was rejected at referendum?

With thanks Peter

**Answer:** Leani said that planning applications would then be judged against the

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London Plan and the Kingston Core Strategy.

**Question 4**

The London mayor sets property targets for each borough. What is the target for Kingston and what could happen if we don't achieve that target.

Jacqui Rollason

**Answer:** the new homes target is at least 964 per annum. If Kingston Council does not meet that target, they will fail the Housing Delivery Test. That means that the council could possibly lose planning control which would leave them open to speculative development.

**Question 5**

Thank you very much for the first 2021 newsletter. Very helpful. A couple of questions about growth numbers:

1. You say London will be 'the highest at 35%'. Could you clarify ?  
What is an 'uplift' ? Is this a new % increase over the last targets which in 2019 (for the period 2019 to 2041) were ca +20% for Kingston ? That would mean a new Kingston population growth (or housing increase) of 20% plus '35% of 20%' ie 27% ?

2. Given what you say about Kingston Borough being behind the times when it comes to housing forecasts and, encouragingly, what you say: "So far, NPlans are being judged favourably at appeal by the Planning Inspectorate" does NKF have forecasts for N Kingston ?

3. What is the line-up of brave and public spirited people for the Cttee ?

See you tomorrow at a distance. .

Chris S

Di said she will revert to Chris question after the meeting as it had only just been received.

The meeting finished at 9.20 pm.

**Attachments**

Annex 1. The Chairs report

Annex 2. The Treasurers Report

Annexe 3. Presentation

2020 AGM Minutes

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**AGM**  
**WEDNESDAY 24<sup>th</sup> FEBRUARY 2021, 7.30pm**

**Chair's Report**

There is no doubting 2020 was a challenging year for everyone. Not long after our 2020 AGM, the whole country was in lockdown and things pretty much stopped in their tracks for a while.

Government informed the Mayor and Councils that no local or regional elections would be allowed to take place until after May 2021, that included Neighbourhood Forum Referendums, resulting in some Neighbourhood Forums to pause.

However, we managed to Zoom back into action, and have become proficient at holding virtual committee meetings. Our output has of course slowed as our lives have dramatically changed, but we have still managed to respond to a number of significant planning applications and government consultations, and have been attended meetings with the council and developers.

We were disappointed at the outcome of the Roupell House planning application, but are satisfied with that of 16 -18 Richmond Road, which saw the height of the block reduced from 9 storeys to 6. Our response to the planning application was mentioned and agreed with at the determination committee meeting.

We await to hear more about the Canbury Car Park, and understand conversations are still on going with TfL and the developer. We also understand that some activity might start happening with the Gala Bingo Hall, and have made contact with the owner for further discussions. Work desperately needs to happen to ensure the building and its listed interior is protected for future generations.

The Lidl site in Manorgate Road has recently gone to Appeal, and we will reconfirm our response to the planning application. A new Lidl store has been proposed for the current Wickes site on London Road (just outside our neighbourhood area), but what will happen to the much-loved Wickes store if approved? Nikon, situated next to the Fire Station on Richmond Road have moved offices to Surbiton and Yellow Box Storage has received consented approval to redevelop the site for a new storage warehouse.

The Secretary of State, Robert Jenrick has now given his agreement for the Mayor to publish the new London Plan on the 2<sup>nd</sup> March. Kingston's housing target will then increase from a current requirement of 590 new homes pa to 964 new homes pa, plus a 5% buffer. As Kingston has under delivered new homes for the past few years, the consequence for the future 2020-2021 Housing Delivery test result will likely take us closer towards the *Presumption*, possibly leaving the council vulnerable to speculative developer challenge. That is why we need to

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get the Neighbourhood Plan adopted as quickly as possible to go some way towards safeguarding North Kingston against the possibility of speculative developer challenge. This will be the only neighbourhood in the borough with at least some protection in place once the Neighbourhood Plan is adopted.

Diane Watling  
22<sup>nd</sup> February 2021

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**AGM**  
**WEDNESDAY 24<sup>th</sup> FEBRUARY 2021, 7.30pm**  
**TREASURERS REPORT**

**NKF Accounts:**

**Total Carried Over: £5132.00**

**Income (for period 17.02.20-24.02.21)**

- Total income £2957.00  
Broken down -
- £1900.00 RBK Councilor Awards
- £992.00 locality grant award
- £65.00 donations

**Expenditure (for period 17.02.20-24.02.21)**

- Total expenditure £2696.00 + £4 (reverted to locality) = £2700.00
- £1,900.00 Invoice payment
- £4.00 (balance reverted to locality unused)
- £796.00 Invoice payment

**Balance £5389.00**

**Less £1000.0 (due to RBK)**

**Net Balance £4389.00 Carried Forward.**

**Assets**

Metro bank

- Current balance at metro bank (21.02.2021) £4397.00 (includes pending cheque payment ref: RCOH Inv. 936/855 not yet cleared).

Locality grant

- Available Balance £992.00

**Liabilities**

**Royal Borough of Kingston**

- **£1000.00 to be repaid**

**Total funds available**

- £4389.00

**Conclusion:**

- Detailed supporting statements including gift in kind items attached.  
Nothing much to report for the period.

**Michael Pearson**

**Treasurer, North Kingston Forum.**

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| North Kingston Neighbourhood Forum<br>AGM<br>Wednesday 24 <sup>th</sup> February 2021 7:30pm by Zoom<br>Summary Accounts 17/2/2020 – 24/2/2021 |        |             |         |
|--|--------|-------------|---------|
| Transactions   | Income | Expenditure | Balance |
| Metro Bank:<br>Balance carried over  |        |             | £3228*  |
| Donation (AGM)   | £65    |             | £3293   |
| RBK Councilor Awards   | £1900  |             | £5193   |
| Pending Cheque Payment<br>(RCOH inv 936/ 855)  |        | £796        | £4397*  |
|  |        |             |         |
|  |        |             |         |
| Locality Grant Award:<br>Balance carried over  |        |             | £1904   |
| NPG-11010 Inv 826 & 855  |        | £1900       | £0      |
|  |        |             |         |
| NPG-11591  | £992   |             | £992    |
|  |        |             |         |
|  |        |             |         |
| * £1000 still needs to be returned to<br>RBK   |        |             |         |
|  |        |             |         |
|  |        |             |         |
| Gifts in Kind  |        |             |         |
| Zoom – annual subscription £110  |        |             |         |
| Wix – annual subscription £110   |        |             |         |
| Survey Monkey – annual subscription<br>£279  |        |             |         |

| North Kingston Forum<br>Grant & Awards Summary 2017-2020  |           |       |                             |
|---|-----------|-------|-----------------------------|
| Name of Grant   | Year      | Award | Report Submitted            |
| RBK New Initiative Grant  |           |       |                             |
| Contribution to:<br>1) Survey Monkey 1yr subscription<br>2) Vision Workshop facilitated by<br>consultant and report | 2017/2018 | £3000 | September 2018<br>For £3033 |
| RBK Neighbourhood Community<br>Grant  |           |       |                             |
| Contribution to:  | 2019/2020 | £1000 | January 2021<br>For £1000   |

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|   |           |        |                             |  |
|---|-----------|--------|-----------------------------|--|
| <b>Strategic Environmental Assessment and Screening Opinion</b>   |           |        |                             |  |
| <b>RBK Councillor Awards</b>  |           |        |                             |  |
| Contribution to:<br>1) Venue Hire<br>2) Website Registration<br>3) Printing   | 2017      | £500   | n/a                         |  |
| Contribution to:<br>1) Consultant facilitation of Council Meeting<br>2) Draft Policies  | 2020      | £1900  | Invoices submitted Feb 2020 |  |
| <b>RBK Community Infrastructure Levy Award (CIL)</b>  |           |        |                             |  |
| None requested  | 0         | 0      | n/a                         |  |
| <b>Government Awards* **</b>  |           |        |                             |  |
| <b>NPG-03418</b>  | May 2017  | £8,500 | Feb 2018                    |  |
| <b>NPG-04055</b>  | Jan 2018  | £2,150 | April 2018                  |  |
| <b>NPG-10547</b>  | Sept 2018 | £6,491 | May 2019 ( Returned)        |  |
| <b>NPG-11010</b>  | Aug 2019  | £6,500 | May 2020                    |  |
| <b>NPG-11591***</b>   | June 2020 | £992   | TBC                         |  |
| <b>Notes</b>  |           |        |                             |  |
| <p>* Government Grant Awards are handled through Locality, an organisation that supports Community groups.<br/>The Administration, due diligence and reporting of the Government Grant is handled through Groundwork UK.<br/>We are immensely grateful to Kingston Voluntary Action who has been so supportive acting as our awards accountable body since we started applying for the Government Grants.</p> <p>** To ensure minimal invoicing and disruption to the essential work of Kingston Voluntary Action, the Government Awards have been used to pay our Independent Planning Consultant.</p> <p>*** An additional emergency award funding was given to help groups cope with the Cov 19 Pandemic. We have committed that additional funding to deliver a flyer to every home in North Kingston via the Royal Mail Postman informing them about our Pre-Submission Neighbourhood Plan Regulation 14 consultation.</p> |           |        |                             |  |

## Re-Election of the committee.

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An invitation was issued in January for new members to submit their interest in joining the committee. A few conversations were held, but no committed interest was forthcoming.

The current committee members are all happy to stand for re-election:

**Chair: Diane Watling**  
*BRaG, Kingston Town CAAC*

**Secretary: Jonathan Rollason**  
*Business Lead, CARA*

**Treasurer: Michael Pearson**  
*Business & Community*

**Comms: Glen Keywood**  
*Chair: BRaG, Business & Community*

**Members: Howard Sheppard**  
*Heritage Lead, Chartered Town Planner, Architect,  
Environmental Conservation*

**Marilyn Mason**  
*Environment Lead, KEF, Canbury Community Garden*

**Saphina Sharif**  
*Communities Lead, Engineering & Project  
Management, Folar, School Governor*

**Malcolm Porter**  
*Chartered Building Surveyor, Chartered Environmentalist,  
Conservation of World Heritage Sites (Retired)*

**Trevor Willis**  
*Chair, Canbury Community Trust – Canbury Pavilion,  
community champion*

**Co-opt John Parrish**  
*Chair: CARA liaison*

**Asa Backman**  
*Architect, Folar*

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## **Draft Minutes of North Kingston Forum AGM held on February 17<sup>th</sup> 2020 DoubleTree Hotel Kingston 7:00pm**

### **Item 1. Welcome**

Di Watling welcomed everybody to the meeting and thanked them for coming. She also thanked the hotel for their generosity providing the Sopwith suite.

### **Item 2. Guest Speaker**

The guest speaker was Brian Willman from the Ham and Petersham Neighbourhood Forum who gave us an excellent update on the Ham & Petersham Neighbourhood Plan. Brian stressed the value of postal voting. Brian's presentation is attached at **Annex 1**.

### **Item 3. Chairs Report**

The Chair informed the meeting that 2019 had been an incredibly busy year for the Committee, and told the meeting that the Forum has been actively commenting on a wide range of Planning Applications and Council consultations. North Kingston continues to be bombarded by developer challenges, and our incredible team of volunteers have been responding to those planning applications. The Chair's report is at **Annex 2**.

### **Item 4. Treasurer's Report**

The treasurer provided a very comprehensive report on the finances. He ran through the accounts in detail. His presentation is at **Annex 3**. The conclusion was that we have £5632.66 left to get the North Kingston Forum over the line. Di stressed the fact that we are very tight on funding and asked the meeting for ideas of how we could raise more monies.

### **Item 5. Election of Officers & Committee.**

The committee was re-elected. Proposed by Fr. Martin Hislop : Seconded by Howard Sheppard

#### **The committee members are:**

Diane Watling - (BRaG rep) Chair/Development Officer  
Jonathan Rollason- Secretary  
Michael Pearson- Treasurer  
Glen Keywood - (BRaG rep) (in absentia)-Communications  
Marilyn Mason - (TTK/KEF rep)  
Howard Sheppard  
Saphina Sharif - (Folar rep)  
Malcolm Porter  
Trevor Willis - (Canbury Pavilion Trustees) (in absentia)

#### **Co-Opted:**

John Parrish (CARA liaison)

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Asa Backman

### **Item 5. Community Engagement Reports**

The Chair stressed the fact that neighbourhood planning is now recognised as the 3<sup>rd</sup> tier of planning in London. The presentation is at **Annex 4**. Our Plan will give us the right to have a say over future developments once adopted. The advantage is that our Neighbourhood Plan will become part of the Local Development Framework for the borough. This means that any planning application submitted to the council will be assessed by the policies within the Neighbourhood Plan. The biggest issue is that the new London Plan requires Kingston to build 13,640 new homes over the next 10 years. The current London Plan annual target in Kingston of 643 new houses has not been achieved.

The new London Plan is likely to be adopted in February/March 2020. We hope to have our referendum completed this winter. The emerging RBK Local Plan is not likely to be adopted before winter 2021/22, so there is likely to be a planning void, where some policies in the Core Strategy 2012, will no longer conform with London Plan policies.

It is therefore important that the Neighbourhood Plan is adopted as quickly as possible to help fill that potential planning void until the Local Plan is adopted. The North Kingston neighbourhood will be the only area in the borough that will have some protection against inappropriate development challenge during that period.

Di outlined the 2019 community consultations, 91% of residents agreed that tight controls should be applied to protect the character of the neighbourhood.

### **Item 6. Draft Neighbourhood Plan Update**

The Chair updated the meeting outlining the current position. Her presentation is shown at **Annex 4**. The forum is the process of notifying the owners of key development sites and until this has happened we cannot release more details.

The Forum was asked for members who are interested in community-led housing to come forward.

### **Item 7. Acknowledgements**

The Chair thanked the following for their help:

**The steering committee who have put in a HUGE, HUGE number of hours!  
Incredible pro bono support from:**

- DoubleTree by Hilton Hotel – for the use of the wonderful Sopwith Suite
- Hawker Centre – meetings
- Canbury Pavillion - meetings
- Kingston Voluntary Action – for being our accountable body
- Create Flying Pictures – our incredible video

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- Charlotte Salaman – for designing our Logo
- Richard Broome – 2019 consultation posters
- Andrew Dobson – helping with design briefs
- The support from our ward councillors past and present
- The Kingston Town neighbourhood managers both past and present
- Council planning officers for their help and advice

And, our independent planning consultant Neil Homer, for understanding how tough it is for Neighbourhood Forums, and has therefore not put his fees up!

## **Annex**

1. [Brian Willman's H&PNF presentation](#)
2. [Chair's report](#)
3. [Treasurer's report](#)
4. [Chair's presentation covering Community Engagement Report and the Neighbourhood Plan update](#)

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