

**North Kingston Forum  
19<sup>th</sup> meeting 14<sup>th</sup> June 2017  
Hawker Centre 7:30pm**

**Agenda**

- **Update on Grants**
- **Finances**
- **Pre-Inception walkabout with consultant**
- **Update on Vision Workshop**
- **NKForum Logo – time for a refresh?**
- **AOB**
- **Date of next meeting: 19<sup>th</sup> July 2017 Hawker Centre 7:30pm**

**Meeting Minutes**

Attendance:

Des McRow

Pete Walter

David Cunningham

Mike Frain

Michael Pearson

Julia Rees

Howard Sheppard

Steve Ransome

Diane Watling

Apologies

Jonathan R

Marilyn M

Glen K

Maria N

We kicked off on a very warm evening.

Cllr David Cunningham was asked to give an update on the Direction of Travel – Issues and Options consultation.

Delays in the updating of the London Plan have meant that RBK's DoT consultation will not be taken to the Growth committee until the Autumn. (note added: There are 2 Growth Committee meetings scheduled for the autumn, 28<sup>th</sup> September and 28<sup>th</sup> November 2017)

**Update on the NKForum application for designation.** Up to the date of this meeting, no contact had been forthcoming from the council. **Action: David Cunningham to chase.**

(note added post meeting: very disappointing that Forum consultation extended to 3<sup>rd</sup> August as council states the original consultation did not fully comply with the relevant legal requirements).

#### **Funding updates:**

Locality: We have been awarded £8.5k and Kingston Voluntary Action have very kindly agreed to be our accountable body. We wish to thank them for their kind help in this matter. The award runs from the beginning of June and must be spent by the end of the year.

RBK New Initiatives: Still waiting to hear about our application for 3k, but should be soon.

Just Giving: **Action: Glen to get this going again with the approval of the committee before going live.**

#### **Financials:**

Mike P gave an excellent overview of the system he has set up using Excel. The system can be used to forecast expenditure and as an aide to judge when fund raising activities need to be considered. We will need to keep the

bank account and Locality grant separate, but the main front page of the spreadsheet consolidates all the potential accounts to facilitate an overview of the total income and expenditure.

Mike had recently organised a Love Kingston pub quiz where the event generated ~£450 for the organisers, so definitely worth considering for later in the year.

Over the coming months, we will need to very carefully monitor our achievements, expenditure and funding opportunities. Grant applications can have lead in times up to 4 months.

### **Pre-Inception walkabout with the Consultant.:**

On 15<sup>th</sup> June our consultant Neil Homer will be visiting us for a walkabout. A small team will accompany him of Diane W, Des M, Glen K and Howard S. Neil is familiar with Kingston as their consultancy used to be based in Teddington. We will be walking around the area closest to the town centre, then Glen has very kindly offered the use of his car for the rest of the neighbourhood area.

### **Vision Workshop 28<sup>th</sup> June, Canbury Arms PH.**

Not oversubscribed. Invited: committee, Fr Martin Hislop, 1st Kingston Hill, Leander SC, CMC. Etc. Peter W and Julia R asked to attend.

It was agreed that payment from the bank account could be used to purchase buffet style food from the Canbury Arms. Mike will supply tea and coffee FOC. This is very much appreciated.

### **Logo Refresh:**

Glen who designed our current Logo, felt that as it was not produced by a graphics professional, we should consider a refresh to see if it can enhance the Forum's standing by appearing more professional and hopefully to open up the Forum to entirely new audiences. One way for us to address this is to contact Kingston College and see if their Graphics Design students would like to be involved, either as a competition or just a project for an interested student.

**Action:** Di/Glen to contact the Principal, Peter Mayhew-Smith to discuss re: the new intake in September/October. We will need a tight brief, decide on a prize if pursued as a competition, and make sure we hold the copyright. We will also need it to be finalised before our neighbourhood plan goes out for consultation.

Note: one committee member stated they liked the current logo by email.

**AOB:**

Howard S raised that he had been in discussion with Diane W to discuss the Development Officer role. He has suggested that we split this into 2 roles which will invariably overlap:

- Project Leader: to act as a conduit between the consultant, the project Manager and the Forum Committee in coordinating the delivery of the Neighbourhood Plan.
- Project Manager: Administer the diary, budget and delegate tasks to the Forum Committee as necessary.

We will need to consider minimal Terms of Reference for working groups.

Howard S also raised the possibility of obtaining the weekly list of planning applications sent to the Forum via email. Howard very kindly offered to review the list and pass any relevant applications to the committee members. Diane W said that she had asked for the list to be sent to the Forum a number of months ago, and had not heard back.

**Action:** Diane to contact Development Management to find out the situation. (note added: we have now been granted access to the email list)

Royal Exchange/TOPO tower. Diane W informed the meeting that St George will be progressing the resident co-design with Simon Bowden architects. This will still need to go through the full pre-application planning process. It has been a very positive experience for all those involved.

The Forum has been contacted by Ecomotive, a not for profit consultancy who have informed us the council has asked them to support the development of an action plan and local strategy to enable more community-led housing in the borough. They are keen to find out if there is any potential appetite.

Mike F has confirmed that the YMCA and The Hawker Association welcome the Forum holding an information stall at the Hawker Centre during the 100<sup>th</sup> Celebration of The Great Richmond Road Factory, Ham in September. Many thanks to Mike and The Hawker Association for their kind support.

Rotary Dragon Boat Challenge, 16<sup>th</sup> July, Canbury Gdns.

The Forum is planning to hire a pitch for the day @ £40. (note added: Hire of pitch is dependent on having PL insurance in place @ £27)

Donations for the evening totalled £37 and have been deposited into the Forum bank account. Thank you to everyone who so very generously put into the pot.

Many thanks to Steve R for taking minute notes.